

Pharmacy Practice 100 Pharmacy Orientation I

PHPR 100
Fall Semester, 2006

Wednesday, 11:30 AM - 12:20 PM
WTHR 200

Course Coordinator:

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Course Credit: One Credit, P/NP

Course Description and Philosophy:

This first semester pre-pharmacy course is designed to provide the pre-pharmacy student with an introduction to the profession of pharmacy and to Purdue University School of Pharmacy. The topics presented in this course allow the pre-pharmacy students to develop informed perspectives on:

- pharmacy summer employment opportunities for students.
- pharmacy career opportunities.
- current pharmacy practice trends.
- the importance of professionalism, values, and ethics as it pertains to the profession.
- resume and cover letter development.
- the School's curriculum and admissions process.
- the School's course registration process.

Required Text:

The PHPR 100 Course Manual (available for purchase at campus bookstores) is the required text for this course. The lecture schedule, material presented in the lecture, and auxiliary materials are found in this course Manual. **For student convenience and note taking, the specific materials for each lecture, as indicated on the lecture schedule, should be brought to class each week.** The PHPR 100 lecture schedule appears on Manual page 3.

Full Preparation: The Pfizer Guide to Careers in Pharmacy (on-line resource):

In preparation for lectures and assignments, some readings from *Full Preparation: The Pfizer Guide to Careers in Pharmacy* are required. Specific reading assignments are indicated on the PHPR 100 lecture schedule. **This resource is available on-line at <http://www.pfizercareerguides.com>. If you wish to print information from this Guide, please print only those pages needed.** It is not necessary to print the entire career *Guide* (170 pages). Please see Manual pages 11 - 14 for more information about this resource.

Expectations:

Attendance will be monitored with the use of a seating chart and in-class reflection sheets. Regular attendance will ensure exposure to the scope and philosophy of the course. Students are expected to arrive on time as the undergraduate teaching assistants will take attendance at the start of class. Tardiness is disruptive to the class, the speaker, and does not demonstrate a critical trait of a pharmacist which is punctuality. Pre-pharmacy students are beginning to develop a professional attitude that will carry over to the professional program and professional practice. Appropriate dress, classroom behavior (i.e., no talking during presentations), and professional demeanor will be expected.

In-Class Reflections:

Students will be asked to write a short response to reflection question(s) following each lecture presentation. There will be ample time given in class for students to complete the in-class reflections as these are due at the end of each lecture. **Students are required to bring the in-class reflection sheets to class each week. These are found in the PHPR 100 course Manual.**

Personality Inventory/Assessment Assignment:

Students will be asked to complete an abbreviated personality assessment. This assignment will be briefly discussed during the lecture on September 6 (see Manual pages 37 - 44). Students are asked to complete and bring their personality inventory (i.e., four letter personality type) to lecture on September 13 as Mrs. Linden Petrin (CCO) will discuss the interpretation of these results in lecture that day. The personality inventory/assessment written assignment will be collected at the end of lecture on September 20.

Resume and Cover Letter Assignments:

During the semester, there are two written assignments (i.e., resume and cover letter - see Manual pages 67 - 84) based upon lecture presentations (i.e., September 27 and October 4). Due dates for these are indicated on the lecture outline. The resume and cover letter assignments are to be turned in during lecture on the due dates (i.e., October 11 for resume and November 8 for cover letter). These assignments must be typewritten or word processed using the following guidelines:

- neatness is expected and edits should not be evident
- one inch margins
- font size 10 - 12
- cover sheet which includes the following: assignment title, name, date, and WTHR seat assignment (cover sheets are found in the Manual at pages 73 and 81)

Late Assignments:

Assignment Due Dates will be strictly enforced. NO LATE assignments will be accepted except under extenuating circumstances. Such excuses as "I was late (or rushed)," "I hurried out of my room today and forgot my assignment," and/or "my friend forgot to hand it in for me" are not acceptable. However, late assignments may be submitted for feedback, but will not count toward the student's final course grade. For those with extenuating circumstances, a typewritten or legibly written explanation describing the circumstance must be attached to the assignment and turned into Ms Krause (RHPH 302B). In addition,

it is the student's responsibility to contact Ms Krause beforehand. In this case, acceptance of the late assignment will be determined by the course coordinator at the end of the semester.

Re-write Policy Regarding Resume and Cover Letter Assignments:

In the event a student receives a grade of less than 70% (i.e., 10 points or less) on the resume or cover letter assignment, the student may choose to re-write and re-submit the written assignment with the following guidelines:

- The student seeks help from the Purdue Writing Lab (HEAV 226; 49-43723) for the re-writing of the assignment and documentation from the writing lab must be attached to the re-submittal. Please keep in mind that for those students who would benefit from the writing lab, you are encouraged to utilize the writing lab prior to the original submission of the assignment. See Manual pages 23 - 24 for information regarding Purdue's Writing Lab.
- The student must resubmit the assignment within two weeks of the date when the original graded assignment was returned to the student. The re-write should be turned into Ms Krause (RHPH 302B).
- The final grade the student will receive for the assignment will be an average of the original grade score and the re-write grade score.
- For efficiency in re-grading, the original assignment and assessment feedback should be attached to the re-write when it is submitted.

Academic Dishonesty:

Experience has demonstrated that a few students within every School become involved in cheating, particularly on tests, but also in preparation of various homework and written assignments. Students are reminded that although group interaction and problem solving are frequently used in the classroom to help shape one's thoughts and confidence, homework assignments are meant to be the result of individual effort and should reflect the written communication skills of the individual student. Students should also note that the exact duplication of printed material from a journal or text, without the use of quotation marks and appropriate reference to the author, constitutes plagiarism, and is academically dishonest.

Because the degree of academic dishonesty can vary from case to case, it is difficult to be very specific about imposed penalties. In general, a first offense will result in actions ranging from failure on a homework assignment (i.e., grade of zero) or examination, or failure in the course. A second offense within the School will almost always result in dismissal from the School. All offenses will be reported to the Associate Dean for Academic Programs, School of Pharmacy and Pharmaceutical Sciences.

Students with Disabilities Requiring Academic Accommodations:

Students with disabilities must be registered with Adaptive Programs in the Office of the Dean of Students before classroom accommodations can be provided. If you are eligible for academic accommodations because you have a documented disability that will impact your work in this class, please schedule an appointment with Professor Krause (krausej@pharmacy.purdue.edu, RHPH 302B, 49-40800) as soon as possible to discuss your needs.

Student University Resources:

There are many resources available on-campus for students. Information regarding some resources (i.e., Purdue's Writing Lab, Academic Success Skills Workshops, SI Study Sessions, and Academic Counseling Offices) are found in this Manual at pages 23 - 29. In addition, your academic advisor can refer you to other campus resources as necessary.

PHPR 100 Point Distribution and Grading Policies:

1.	Attendance/In-class Reflections (4 points each, 15 lectures)	60 points
2.	Three Written Assignments:	
	A. Personality Inventory/Assessment (due September 20)	10 points
	B. Resume (due October 11)	15 points
	C. Cover Letter (due November 8)	<u>15 points</u>
	Total Points	100 points

Attendance is expected at all class sessions. Grades for PHPR 100 will be assessed based upon a total of 100 points according to the following percentages:

Pass (P)	=	70 - 100 % (70 - 100 points)
No Pass (NP)	=	≤ 69 % (≤ 69 points)

Grade Sheet:

Please note that a grade sheet is included in the Manual on page 9 so that each student can keep a record of his/her progress in PHPR 100.

Disclaimer:

In the event of a major campus emergency, the above requirements, deadlines and grading policies are subject to changes that may be required by a revised semester calendar. In this case, students in PHPR 100 will be notified of any such changes once the course resumes.

PHPR 100 Lecture Schedule – Fall 2006

Date	Lecture Topic, Readings, Due Dates	Manual Pages for Lecture	Presenter/ Coordinator
8/23 (W)	Introduction/Strategy of Course Due (in lecture): Reflection Paragraph (in class exercise)		Krause
8/29 (T)	<i>Pharmacy First Nighter (6:00 – 8:00 PM outside RHPH)</i>		
8/30 (W)	Introduction to Pharmaceutical Care in Today's Practice – Community Pharmacy Reading*: Pfizer Guide (on-line resource): pp. 25-34, 105-108 Due (in lecture): Reflection Paragraph (in class exercise)	pp. 33-36	Krause
9/6 (W)	Explanation of Personality Inventory/Assessment Assignment and Introduction to Pharmaceutical Care in Today's Practice – Hospital Pharmacy Reading*: Pfizer Guide (on-line resource): pp. 57-60, 67-70, 101-104 Due (in lecture): Reflection Paragraph (in class exercise)	pp. 37-46	Krause
9/13 (W)	Personality Inventory/Assessment Bring Personality Inventory four letter type to class Due (in lecture): Reflection Paragraph (in class exercise)	p. 47	Petrin
9/20 (W)	Pharmacy School Curriculum and Admissions Process Due (in lecture): Reflection Paragraph (in class exercise) and Personality Inventory/Assessment Assignment Due	pp. 49-60	Mason
9/27 (W)	Course Registration/ Resume and Cover Letter Assignments Due (in lecture): Reflection Paragraph (in class exercise)	pp. 61-86	Dubes/ Howell
10/4 (W)	Resume Development and Cover Letter Bring rough draft of resume to class Due (in lecture): Reflection Paragraph (in class exercise)	pp. 67-88	Howell
10/11 (W)	Introduction to Pharmaceutical Care in Today's Practice – Industry Reading*: Pfizer Guide (on-line resource): pp. 61-66 Due (in lecture): Reflection Paragraph (in class exercise) and Resume Assignment Due	p. 89	Krause
10/18 (W)	Providing Healthcare Across Cultures Due (in lecture): Reflection Paragraph (in class exercise)	p. 91	Jimerson
10/25 (W)	Student Panel: Pharmacy Summer Employment Experiences Reading*: Pfizer Guide (on-line resource): pp: TBA Due (in lecture): Reflection Paragraph (in class exercise)	p. 93	Howell/ Krause
11/1 (W)	Introduction to Pharmaceutical Care in Today's Practice – Nuclear Pharmacy Reading*: Pfizer Guide (on-line resource): pp. 84-87 Due (in lecture): Reflection Paragraph (in class exercise)	p. 95	Weatherman
11/1 (W)	<i>Pharmacy Career Fair (PMU Ballrooms, 10 AM – 3 PM)</i>		
11/8 (W)	Ethics and Values Due (in lecture): Reflection Paragraph (in class exercise) Cover Letter Assignment Due	p. 97	Wilson
11/15 (W)	Introduction to Pharmaceutical Care in Today's Practice – Ambulatory Clinic Reading*: Pfizer Guide (on-line resource): pp. 126-129 Due (in lecture): Reflection Paragraph (in class exercise)	p. 99	Krause
11/22 (W)	No Lecture (Thanksgiving)		
11/29 (W)	Professionalism Due (in lecture): Reflection Paragraph (in class exercise)	pp 101-108	Scott
12/6 (W)	Preparing for Finals/ Course Wrap-Up and Evaluation Due (in lecture): Reflection Paragraph (in class exercise)	p. 109	George/ Krause
12/11 (M)	<i>Final Examinations Begin</i>		

*Pfizer Guide to Careers in Pharmacy is available at <http://www.pfizercareerguides.com>